



PFO Meeting Agenda

Date: Tuesday October 11, 2022

Length: 1 hr

Committee: General

Zoom: **Meeting ID: 878 8124 2623**

Passcode: PFOofHLA

Objective(s)

- 1.) Welcome new PFO members
- 2.) Snack Shack Volunteers
- 3.) RDP Fall Festival Help
- 4.) FHS/HLA Calendar

Schedule:

Time	Topics	Owner
5:30pm → 5:32pm	Welcome to our newest PFO member HLA scholar: Sierra Bevens Roll Call	President
5:32pm → 5:34pm	Approval of Minutes and Agenda	Secretary
5:34pm → 5:36pm	Treasury Report	Treasurer
5:36pm → 5:40pm	Be Inspired	Kovi
5:40pm → 5:42pm	Old Business <ul style="list-style-type: none"> Revised Bylaws updates to be voted on 	Team
5:42pm → 6:28pm	New Business	Team

	<ul style="list-style-type: none"> ● HLA Snack Shack volunteer help: <ul style="list-style-type: none"> ○ Oct: 14 ○ Oct: 28 ○ Nov: 4 ○ Nov: 18 ○ Dec: 2 ○ Dec: 16 ● Fall Festival Event Proposal: <ul style="list-style-type: none"> ○ Saturday 10/22/2022 ○ 2pm-5pm ○ RDP Campus ○ NEED VOLUNTEERS: <ul style="list-style-type: none"> ■ Snack Shack ■ PFO Booth ■ Snack Machines ■ Games ■ Haunted House ● RDP Calendar: <ul style="list-style-type: none"> ○ 10/12: Afternoon Tea with the Principals 3:45pm-4:45pm RDP Library (FHS/HLA) ○ 10/19: Combined SSC ○ 10/22 2pm-5pm: RDP Fall Festival ● FHS Calendar: <ul style="list-style-type: none"> ○ 10/18 6pm: Girls VBall ○ 10/20 4pm: Boys Soccer ● HLA Calendar: <ul style="list-style-type: none"> ○ Fall Festival Sat 10/22 <p>Upcoming PFO Events:</p> <ul style="list-style-type: none"> ● RDP Holiday Giveaway ● Open for discussion 	
6:28pm → 6:30pm	<p>Closing</p> <p>Next meeting date – Tuesday October 11, 2022 5:30pm Please invite someone new!!</p> <p>Even if they are not sure they will join. At least they can see what a benefit PFO is to HLA, Futures and our</p>	President

	community. Spread the word to other Parents, Faculty and Students	
6:30pm		President

To the world you may
be one person;
but to one person you
may be the world.

--Dr. Seuss





PFO Meeting Agenda

Date: Tuesday November 8, 2022

Length: 1 hr

Committee: General

Zoom: **Meeting ID: 830 1303 6966**

Passcode: PFOOFHLA

Objective(s)

- 1.) Welcome new PFO members
- 2.) Snack Shack Volunteers

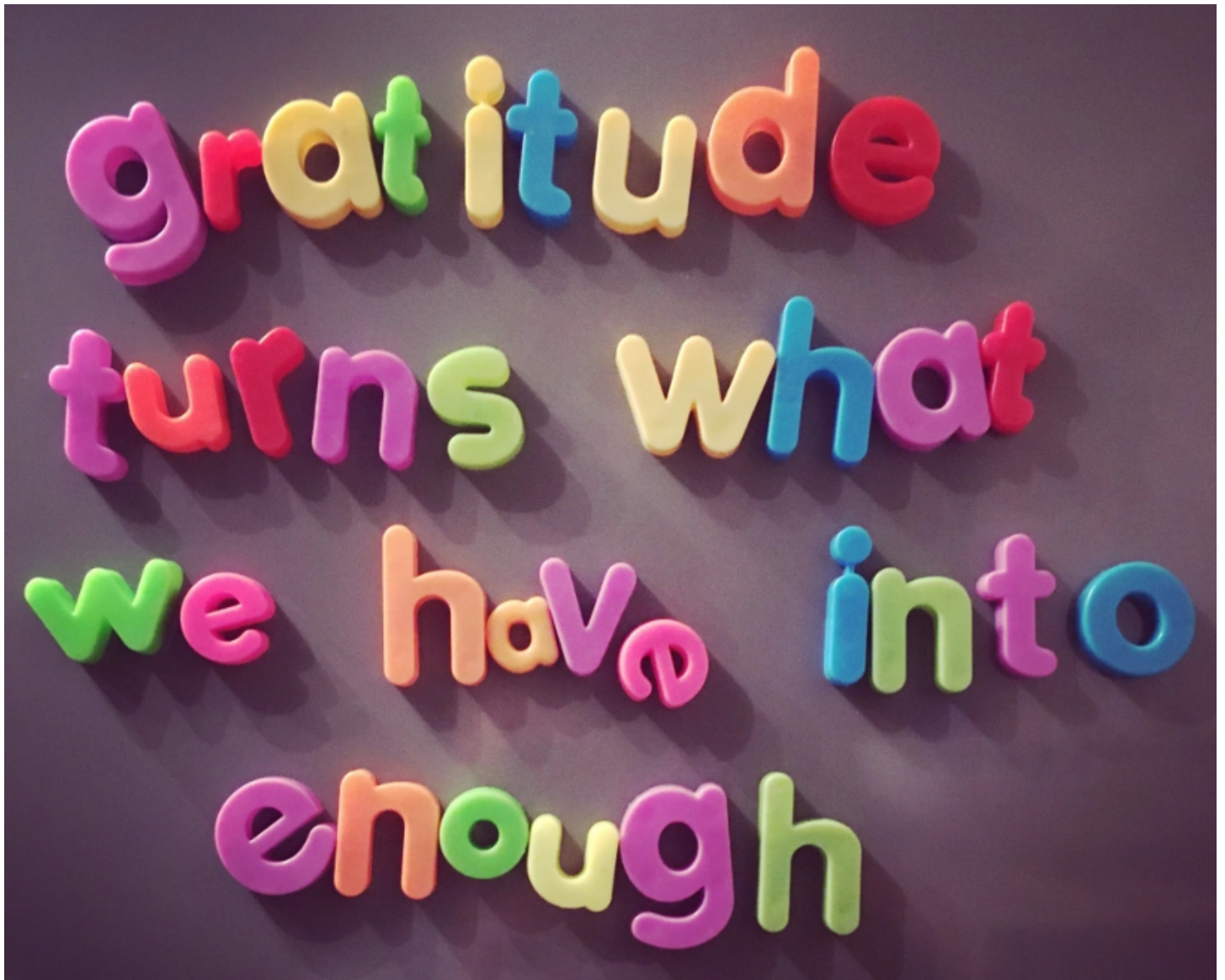
Schedule:

Time	Topics	Owner
5:30pm → 5:32pm	Welcome Roll Call	President
5:32pm → 5:34pm	Approval of Minutes and Agenda September: Tina, Amanda October: Anita, Solis	Secretary
5:34pm → 5:36pm	Treasury Report	Treasurer
5:36pm → 5:40pm	Be Inspired	Kovi
5:40pm → 5:42pm	Old Business <ul style="list-style-type: none"> • Revised Bylaws • Fall Festival follow-up • Follow up with Mr. Coonan 	Team

	<ul style="list-style-type: none"> ● HLA Snack Shack Needs Volunteers: <ul style="list-style-type: none"> ○ Nov: 18 ○ Dec: 2 ○ Dec: 16 	
5:42pm → 6:24pm	<p>New Business</p> <ul style="list-style-type: none"> ● PFO Roles: PFO Board ● PFO Needs ● FHS Boys Basketball Sign Up <ul style="list-style-type: none"> ○ 11/21 630pm: Boys Bball ○ 11/30 630pm: Boys Bball <p>Upcoming Events</p> <ul style="list-style-type: none"> ● Holiday Giveaway 	Team
6:24pm → 6:25pm	<p>Calendar</p> <ul style="list-style-type: none"> ● FHS <ul style="list-style-type: none"> ○ 11/16 Coffee with the Principal <ul style="list-style-type: none"> ■ 7:45pm - 8:30am RDP Library ○ 11/30 School Site Council <ul style="list-style-type: none"> ■ 3:45pm RDP Library ○ Boys Bball: 11/21 & 11/30 ● HLA <ul style="list-style-type: none"> ○ 11/16 School Site Council <ul style="list-style-type: none"> ■ 4:15pm-5:15pm Zoom or In-Person B107 	
6:25pm → 6:29pm	Open for Discussion	
6:29pm → 6:30pm	<p>Closing</p> <p style="text-align: center;">Next meeting date – Tuesday December 13, 2022 5:30pm Please invite someone new!!</p> <p style="text-align: center;">Even if they are not sure they will join. At least they can see what a benefit PFO is to HLA, FHS and our community. Spread the word to other Parents, Faculty and Students</p>	President

6:30pm

President





PFO Meeting Agenda

Date: Tuesday December 13, 2022

Length: 1 hr

Committee: General

Zoom: **Meeting ID: 830 1303 6966**

Passcode: PFOOFHLA

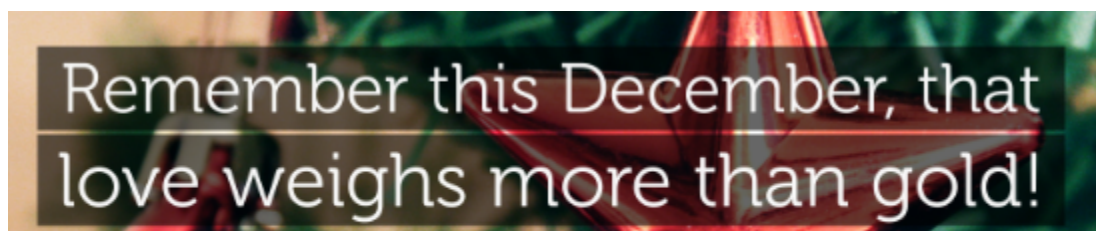
Objective(s)

- 1.) Winter Ball Dance
- 2.) Holiday Giveaway

Schedule:

Time	Topics	Owner
5:30pm → 5:32pm	Welcome Roll Call: Amanda Walker, Anita Turley, Jessica Rainey Dent, Michelle Singh, Kovi Leger	President
5:32pm → 5:34pm	Approval of Minutes and Agenda Motion to approve: Ms. Amanada, Ms. Anita	Secretary
5:34pm → 5:36pm	Treasury Report Tabled for vote till next meeting for Ms. Tina	Treasurer
5:36pm → 5:40pm	<u>Be Inspired</u> We all have part in each other's lives. Sometimes we feel we are too busy helping others that we don't get to take care of ourselves. Please remember that everything pertaining to helping the students and our kids is noticed. We may think that is not noticed but they notice and they appreciate everything we do.	Kovi
5:40pm → 5:42pm	Old Business	Team

	<ul style="list-style-type: none"> ● Bylaws <ul style="list-style-type: none"> ○ No new updates ● HLA Winter Ball Dance <ul style="list-style-type: none"> ○ 6pm-7pm All Grades ○ 7pm-8pm: 5th-8th Grade only ○ Julie's Planning Document ● PFO Holiday Giveaway <ul style="list-style-type: none"> ○ Hand out to each class ○ Hand out at curbside at dismissal 	
5:42pm → 6:24pm	New Business <ul style="list-style-type: none"> ● Open for discussion 	Team
6:24pm → 6:25pm	Calendar <ul style="list-style-type: none"> ● FHS <ul style="list-style-type: none"> ○ FHS Boys Basketball Sign Up ○ 12/21 @ 3:45pm: SSC & ELAC 12/21 in library ● HLA <ul style="list-style-type: none"> ○ 12/20 Winter Talent and Art Showcase <ul style="list-style-type: none"> ■ 5pm-7:30pm ○ 12/21 SSC & DELAC 	
6:25pm → 6:29pm	New Business <ul style="list-style-type: none"> ● Items for next agenda <ul style="list-style-type: none"> ○ ASB Accounts/Ms. Tina <ul style="list-style-type: none"> ■ How to get funds ● Open for Discussion 	
6:29pm → 6:30pm	Closing <p>Next meeting date – Tuesday January 10, 2023 5:30pm Please invite someone new!!</p> <p>Even if they are not sure they will join. At least they can see what a benefit PFO is to HLA, FHS and our community. Spread the word to other Parents, Faculty and Students</p>	President
6:30pm	Adjourned: 6:03pm	President





PFO Meeting Agenda

Date: Tuesday January 10, 2023

Length: 1 hr

Committee: General

Zoom: **Meeting ID: [830 1303 6966](#)**

Passcode: PFOOFHLA

Objective(s)

- 1.) Planning for the new year

Schedule:

Time	Topics	Owner
5:30pm → 5:32pm	Welcome Roll Call	President
5:32pm → 5:34pm	Approval of Minutes and Agenda	Secretary
5:34pm → 5:36pm	Treasury Report <ul style="list-style-type: none"> • December Meeting • January Meeting 	Treasurer
5:36pm → 5:40pm	Be Inspired	Kovi
5:40pm → 5:42pm	Old Business <ul style="list-style-type: none"> • Bylaws 	Team
5:42pm → 6:24pm	New Business <ul style="list-style-type: none"> • ASB Account • Fundraising Ideas 	Team

	<ul style="list-style-type: none"> ● HLA Website ● Community Conversations ● FHS Athletic Department Fundraising Ideas 	
6:24pm → 6:25pm	Calendar <ul style="list-style-type: none"> ● FHS <ul style="list-style-type: none"> ○ FHS Basketball Sign Up ○ Tue 01/10 <ul style="list-style-type: none"> ■ 4:30pm/ 6pm /7:30pm ○ Thur 01/12 <ul style="list-style-type: none"> ■ 4:30pm/ 6pm /7:30pm ○ Sat 01/14 <ul style="list-style-type: none"> ■ 12pm/ 130pm/ 3pm ● HLA <ul style="list-style-type: none"> ○ 01/25 SSC & DELAC 	
6:25pm → 6:29pm	<ul style="list-style-type: none"> ● Open for Discussion 	
6:29pm → 6:30pm	Closing Next meeting date – Tuesday February 21, 2023 5:30pm Please invite someone new!! Even if they are not sure they will join. At least they can see what a benefit PFO is to HLA, FHS and our community. Spread the word to other Parents, Faculty and Students	President
6:30pm		President



“GOALS
ALLOW YOU
TO CONTROL
THE
DIRECTION
OF CHANGE
IN YOUR FAVOR.”

- *Brian Tracy*
ITSALLYOUBOO.COM



PFO Agenda

Date: Tuesday April 11, 2023

Length: 1 hr

Committee: General

Zoom: **Meeting ID: [830 1303 6966](#)**

Passcode: PFOOFHLA

Objective(s)

- 1.) Fundraisers
- 2.) Graduation plans

Schedule:

Time	Topics	Owner
5:30pm → 5:32pm	Welcome Roll Call	President
5:32pm → 5:34pm	Approval of Minutes and Agenda	Secretary
5:34pm → 5:36pm	Treasury Report	Treasurer
5:36pm → 5:40pm	Be Inspired	Kovi
5:40pm → 5:42pm	Old Business <ul style="list-style-type: none"> • Bylaws • Updates for Electronic Donations or Tech Store Contacts 	Team
5:42pm → 6:24pm	New Business <ul style="list-style-type: none"> • PFO Membership 	Team

	<ul style="list-style-type: none"> • Candy Leis • Graduation • Venmo/ Cashapp fees 	
6:25pm → 6:29pm	<ul style="list-style-type: none"> • Items for next agenda • Open for Discussion 	
6:29pm → 6:30pm	<p>Closing</p> <p>Next meeting date – Tuesday May 9, 2023 5:30pm Please invite someone new!!</p> <p>Even if they are not sure they will join. At least they can see what a benefit PFO is to HLA, FHS and our community. Spread the word to other Parents, Faculty and Students</p>	President
6:30pm		President





PFO Agenda

Date: Tuesday May 9, 2023

Length: 1 hr

Committee: General

Zoom: **Meeting ID: [830 1303 6966](#)**

Passcode: PFOOFHLA

Objective(s)

- 1.) 2023-2024 Events

Schedule:

Time	Topics	Owner
5:30pm → 5:32pm	Welcome Roll Call	President
5:32pm → 5:34pm	Approval of Minutes and Agenda	Secretary
5:34pm → 5:36pm	Treasury Report	Treasurer
5:36pm → 5:40pm	Be Inspired	Kovi
5:40pm → 5:42pm	Old Business <ul style="list-style-type: none"> • Bylaws • Candy Lei Orders <ul style="list-style-type: none"> ○ Fresh Flowers can be ordered till 5/12 ○ Candy Leis can be pre-ordered up till Graduation date <ul style="list-style-type: none"> ■ Candy leis will increase by \$5 day of graduation 	Team

5:42pm → 6:24pm	New Business <ul style="list-style-type: none"> • MS End of Year Dance/ Ms. Julie • End of Year Carnival/ Mrs. Rector • Upcoming Events 2024/ Ms. Gomez 	Team
6:25pm → 6:29pm	<ul style="list-style-type: none"> • Items for next agenda • Open for Discussion 	
6:29pm → 6:30pm	Closing Next meeting date – Tuesday June 13, 2023 5:30pm Please invite someone new!! Even if they are not sure they will join. At least they can see what a benefit PFO is to HLA, FHS and our community. Spread the word to other Parents, Faculty and Students	President
6:30pm		President





PFO Agenda

Date: Tuesday June 13, 2023

Length: 1 hr

Committee: General

Zoom: **Meeting ID: [830 1303 6966](#)**

Passcode: PFOOFHLA

Objective(s)

- 1.) 2023-2024 Events

Schedule:

Time	Topics	Owner
5:30pm → 5:32pm	Welcome Roll Call	President
5:32pm → 5:34pm	Approval of Minutes and Agenda <ul style="list-style-type: none"> • April • May 	Secretary
5:34pm → 5:36pm	Treasury Report	Treasurer
5:36pm → 5:40pm	Be Inspired	Kovi
5:40pm → 5:42pm	Old Business <ul style="list-style-type: none"> • Bylaws • E-Waste Recycling Check-In • HLA Website with PFO Page • Post Event Follow-Up: 	Team

	<ul style="list-style-type: none"> ○ MS Dance ○ Carnival ○ Candy Leis ○ Promotions 	
5:42pm → 6:24pm	New Business <ul style="list-style-type: none"> ● Volunteerism ● Shack Shack Volunteer Sign Up ● HLA Website PFO Page ● EOY Treasurer Worksheet ● PFO Pics and Drive 	Team
6:25pm → 6:29pm	<ul style="list-style-type: none"> ● Items for next agenda ● Open for Discussion 	
6:29pm → 6:30pm	Closing Next meeting date – Tuesday July 11, 2023 5:30pm Please invite someone new!! Even if they are not sure they will join. At least they can see what a benefit PFO is to HLA, FHS and our community. Spread the word to other Parents, Faculty and Students	President
6:30pm		President

**"Just don't give up what
you're trying to do.
Where there is love and
inspiration, I don't think
you can go wrong."**

**— Ella Fitzgerald,
Musician**



PFO Meeting Agenda

Date: Tuesday August 16, 2022

Length: 1 hr

Committee: General

Zoom: **Meeting ID: 878 8124 2623**

Passcode: PFOofHLA

Objective(s)

- 1.) Volunteer Packets
- 2.) Budget/Financing
- 3.) PFO Training

Schedule:

Time	Topics	Owner
5:30pm → 5:32pm	Welcome/ Roll Call	President
5:32pm → 5:34pm	Approval of Minutes and Agenda	Secretary
5:34pm → 5:36pm	Treasury Report	Treasurer
5:36pm → 5:40pm	Be Inspired <ul style="list-style-type: none"> • ED100 	Kovi
5:40pm → 5:42pm	Old Business <ul style="list-style-type: none"> • Revised Bylaws check in • Submit volunteer packets asap <ul style="list-style-type: none"> ◦ GCC Volunteer packets 	Team
5:42pm → 6:28pm	New Business <ul style="list-style-type: none"> • Set date for budget meeting <ul style="list-style-type: none"> ◦ PFO Financials and Budgets • Committee lead sign up 	Team

	<ul style="list-style-type: none"> • Designate PFO Snack Shack/Concession person • Web Design <ul style="list-style-type: none"> ◦ Web designer: Matthew Silver • Contact list update <ul style="list-style-type: none"> ◦ Please submit if you have not yet • HLA/Futures Calendar • Open for discussion 	
6:28pm → 6:30pm	<p>Closing</p> <p>Next meeting date – Tuesday September 13, 2022 5:30pm</p> <p>Please invite someone new!! Even if they are not sure they will join. At least they can see what a benefit PFO is to HLA, Futures and our community. Spread the word to other Parents, Faculty and Students</p>	President
6:30pm	Adjournment	President





PFO Meeting Agenda

Date: Tuesday September 13 2022

Length: 1 hr

Committee: General

Zoom: **Meeting ID: 878 8124 2623**

Passcode: PFOofHLA

Objective(s)

- 1.) Welcome new PFO members
- 2.) Volunteer Packets
- 3.) Budget/Financing
- 4.) FHS/HLA Calendar

Schedule:

Time	Topics	Owner
5:30pm → 5:32pm	Welcome to our new PFO FHS members: Marcel Esmieu, Abadhar Sarah, Ivie Uwoghiren, Natalie Gomez and Marijah Cruz Roll Call	President
5:32pm → 5:34pm	Approval of Minutes and Agenda	Secretary
5:34pm → 5:36pm	Treasury Report	Treasurer
5:36pm → 5:40pm	<u>Be Inspired</u> <ul style="list-style-type: none"> ● Be There for Eachother 	Kovi
5:40pm → 5:42pm	Old Business <ul style="list-style-type: none"> ● <u>Revised Bylaws</u> Check in ● Submit volunteer packets asap 	Team

	<ul style="list-style-type: none"> ○ GCC Volunteer packets <ul style="list-style-type: none"> ■ We encourage ALL PFO members to complete a GCC Volunteer packet. ■ Volunteer status is valid for 3-4 years ● PFO Financials/Budgets ● Web Design Collaboration ● Contact list update <ul style="list-style-type: none"> ○ Please submit if you have not yet 	
5:42pm → 6:28pm	<p>New Business</p> <ul style="list-style-type: none"> ● Designate PFO Snack Shack/Concession person <ul style="list-style-type: none"> ○ Sign up ● FHS Calendar: <ul style="list-style-type: none"> ○ Coffee with the Admin 9/13 @ 7:45am-8:30am in the Library ○ Girls Volleyball Tue 9/13 @ 6pm <ul style="list-style-type: none"> ■ Need 2 Volunteers: Entrance door, Snacks ○ Girls Volleyball Tue 9/20 @ 6pm <ul style="list-style-type: none"> ■ Need 2 Volunteers: Entrance door, Snacks ○ School Site Council: Wed 9/21 @ 3:45pm ● HLA Calendar: <ul style="list-style-type: none"> ○ Fall Festival Sat 10/22 ● Open for discussion 	Team
6:28pm → 6:30pm	<p>Closing</p> <p style="text-align: center;">Next meeting date – Tuesday October 11, 2022 5:30pm Please invite someone new!!</p> <p>Even if they are not sure they will join. At least they can see what a benefit PFO is to HLA, Futures and our community. Spread the word to other Parents, Faculty and Students</p>	President

**Life is like a camera.
Focus on what's
important. Capture
the good
times. And
if things
don't work
out, just take
another shot.**

