



PFO Agenda

Date: October 10, 2023

Length: 1 hr

Committee: General

Zoom: **Meeting ID: [830 1303 6966](#)**

Passcode: PFOOFHLA

Objective(s)

- 1.) Update/Review Bylaws
- 2.) Training Manual
- 3.) Harvest Festival Volunteerism

Schedule:

Time	Topics	Owner
5:30pm → 5:32pm	Welcome Roll Call	President
5:32pm → 5:34pm	Approval of Minutes and Agenda	Secretary
5:34pm → 5:36pm	Treasury Report PFO Monthly/Annual Income Statement	Treasurer
5:36pm → 5:40pm	Be Inspired - Steve Harvey	
5:40pm → 5:42pm	Old Business <ul style="list-style-type: none"> • Bylaws - Article 2 and Treasurer's responsibility(vote) • Training Manual Submissions • Recruitment Video and Pic update 	Team

5:42pm → 6:24pm	New Business <ul style="list-style-type: none"> • PFO Party update • TNT Update • Harvest Festival Update 	Team
6:25pm → 6:29pm	<ul style="list-style-type: none"> • Items for next agenda <ul style="list-style-type: none"> ○ Holiday Giveaway? ○ Google Workspace Info ○ Annual Filing Statuses • Open for Discussion 	
6:29pm → 6:30pm	Closing <p>Next meeting date – Tuesday November 14, 2023 5:30pm Please invite someone new!!</p> <p>Even if they are not sure they will join. At least they can see what a benefit PFO is to HLA, FHS and our community. Spread the word to other Parents, Faculty and Students</p>	President
6:30pm	Launch Adjourned	President

